



STUDENT COMPUTER TECHNOLOGY ACCEPTABLE USE POLICY

Technology provides tools and connections to other computer systems located worldwide. Parents of students who are users must understand that neither the Hilltown Cooperative Charter Public School nor its staff controls the content of the information available on these other systems. Some of the information available is controversial and may be offensive. The Hilltown Cooperative Charter Public School and the staff will make an effort to restrict access to sites it considers inappropriate for HCCPS students.

The Hilltown Cooperative Charter Public School will provide instruction in appropriate use of computer technology. Students must agree to follow the rules of this Acceptable Use Policy. The nature of the computer technology provides many educational opportunities, but also necessitates personal responsibility for its use. Parents will be asked to help insure proper use of the Internet by reviewing this policy with their child(ren). Students will not be allowed access computer technology unless this Acceptable Use Policy has been signed by both parent(s) and the student. At HCCPS we value computers, technological tools, and access to online resources as a way to support and advance teaching and learning. We have made a considerable investment to ensure that members of our community have on demand access to these resources and in return we expect everyone to be responsible and respectful users. Students are expected to adhere to the following guidelines:

As a student at HCCPS, I will:

1. Use the on-line resources provided by my school only for activities and projects known to be approved by my teacher(s).
2. Handle computer technology carefully and with respect – computers should only be used while sitting at a desk, not used while eating or drinking.
3. Not use computer technology for socializing, e.g., personal email, instant messaging, chatting, etc., or for downloading or streaming music, video, or other media unless I have explicit teacher permission.
4. Only use my HCCPS email account that has been provided. I understand that the staff at Hilltown Cooperative Charter Public School reserves the right to inspect any documents and electronic mail sent from or stored within the HCCPS domain.
5. Not change or alter any computer, for example by installing software, removing hardware, adding extensions, or changing configurations, etc.
6. Only use printers with the approval of a teacher, and only print documents related to school work and activities.
7. Use language on-line which is consistent with school policy.



8. Not tamper with equipment or software, nor alter the network interface, nor attempt to gain access to the data and files or others, nor violate any copyright laws, and log on only under my own user name.
9. Not use school equipment to subscribe to outside e-mail services, newsgroups, bulletin board services or other commercial accounts unless with explicit permission by an HCCPS teacher.
10. Not reveal personal information such as home addresses or phone numbers of self or others.
11. Not transmit or download material in violation of state or federal regulations.
12. Not use language or retrieve information that is profane, obscene, abusive or threatening.
13. Report any problems or breaches of this agreement to a teacher or school administrator.

If a student uses computer technology inappropriately and in a way that violates these guidelines, I understand that my behavior may result in these consequences:

- Losing computer technology privileges within the school setting
- Being subject to disciplinary measures under HCCPS policy and/or
- Being referred to the appropriate legal authorities, if warranted.

If I use computer technology inappropriately and in a way that violates these guidelines, I understand that my behavior may result in these consequences:

Student signature _____ **Date** _____

As a parent/guardian of this student, I have read the above contract and I agree that my child may use the on-line resources provided by the school if s/he follows the rules of the contract. I understand that any conduct by my child that is in conflict with the contract will result in the consequences listed above as well as possible disciplinary action under our Code of Conduct.

_____ I have read this policy and understand the expectations of my child.

Parent/Guardian signature _____ **Date** _____