



## Notice of Public Meeting

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| <b>Group:</b> Personnel Committee Meeting  | <b>Date and time:</b> Wed., May 26 7:30am  |
| <b>Location/Link:</b> <a href="https://us02web.zoom.us/j/88069674816?pwd=Szg0UlgxV1FKUVNXVFJHaXhtRzBIQT09">https://us02web.zoom.us/j/88069674816?pwd=Szg0UlgxV1FKUVNXVFJHaXhtRzBIQT09</a>  |  |
| <b>Online Meeting ID:</b> 880 6967 4816  | <b>Online Meeting Password:</b> coffeetime |
| <b>Agenda:</b><br><br>Wrap up for year and notes for next year/ planning including discussion of: <ul style="list-style-type: none"><li>• Develop and begin review process of employee handbook during Summer/ Fall 2021.</li><li>• Identify additional Personnel policies that may need review as well in future.</li><li>• Complete hiring/ onboarding packet for applicants during Summer 2021</li><li>• Identify additional areas for goals/ work in 2021-2022</li></ul><br>New Business |  |

Please submit all agendas at least 72 hours prior to meeting time to ensure posting in compliance with MA Open Meeting Law.